



Public Accounts Committee Records of Meetings

Year: 2022

The following records of meetings have been approved by the Committee.

Signed

A handwritten signature in black ink, appearing to be 'Inna Gardiner', with a horizontal line extending to the right.

Deputy Inna Gardiner

Chair
Public Accounts Committee

Public Accounts Committee

Record of Meeting

Meeting Held Remotely on Microsoft Teams

Date: 17th January 2022

Present	<p>Deputy Inna Gardiner (Chair) Connétable Karen Shenton-Stone (Vice-Chair) Connétable John Le Maistre Connétable Andy Jehan Senator Tracey Vallois</p> <p>Dr Helen Miles Mr Adrian Lane Mr Graeme Phipps Mr Paul van Bodegom</p>
In attendance	<p>Theo Stone, Research and Project Officer Kellie Boydens, Committee and Panel Officer Ella Nicholls, Communications Officer Lynn Pamment, Comptroller and Auditor General, C&AG</p> <p>Item 9 only: Richard Bell, Treasurer of the States Richard Summersgill, Comptroller of Revenue Stephanie Ward, Head of Business Performance Andrew Hacquoil, Group Director – Strategic Finance Hazel Cunningham, Acting Group Director – Finance Business Partnering & Analysis Carol Nichols, Acting Head - Finance Business Partnering Graham Chidlow, Director – Finance Hub</p>

Agenda matter	Action
<p>1. Minutes</p> <p>The PAC approved its minutes of the 9th December 2021.</p>	
<p>2. Work Programme</p> <p>The PAC received an updated work programme until the end of its term in May 2022. The PAC agreed to finalise its report on the Government of Jersey's Response to COVID-19 by the end of March 2022.</p> <p>The PAC agreed to move its work on the Integrated Technology Solution and ICT into its Legacy Report, and to use the evidence gathered on the Automatic Voter Registration project in its review of Performance Management.</p> <p>The PAC agreed a number of additional meetings until the beginning of May 2022.</p>	
<p>3. Citizens' Panels, Assemblies and Juries</p> <p>The PAC noted receipt of a letter from the Chief Executive dated 14th January 2022 in response to a number of questions it had submitted before Christmas. and</p>	

<p>the PAC agreed to consider further the responses to the answers received, with Members to submit any further questions to Officers by close of business on Thursday 20th January 2022.</p> <p>The PAC agreed to write to the Director General for Health and Community Services to request, in confidence, copies of the minutes of the Future Hospital Senior Officer Steering Group meetings and details of the recruitment of Francis Le Gresley to lead the Citizens' Panel's Selection Panel from the Director General for Health and Community Services.</p>	
<p>4. Public Hearing with the Treasurer of the States</p> <p>The PAC received and discussed the draft question plan for its Public Hearing with the Treasurer of the States. The PAC noted concerns raised regarding the evaluation of the Target Operating Models and the management of efficiencies and agreed to add a number of additional questions.</p>	
<p>5. Response to COVID-19</p> <p>The PAC received an update from the Vice-Chair regarding the progress of its review of the Government of Jersey's Response to COVID-19 and considered additional stakeholders to contact for Public Hearings, private briefings, and letters. The PAC agreed to receive a further update following the next meeting of its COVID-19 Review Subgroup on Wednesday 26th January 2022.</p> <p>The PAC noted that the Review Sub-Group had received a private briefing from the Independent Member of the Scientific and Technical Advisory Cell, Dr. Graham Root, on Wednesday 12th January 2022. The PAC noted that the minutes of the meeting would be sent to the witness for review before publication. The Panel agreed to consider the discrepancies between the UK and Jersey's demographics, and the use of worst-case scenarios in developing responses to pandemics and other future crises.</p>	
<p>6. Health Governance</p> <p>The PAC recalled that Connétable Jehan had submitted a Written Question to the Minister for Health and Social Services regarding an external contract to undertake cataract surgery. The PAC agreed to draft questions to the Director General for Health and Community Services regarding the management and administration of the contract.</p>	
<p>7. C&AG Audit Plan</p> <p>The PAC received a presentation from the C&AG regarding her Audit Plan 2022-2025. The PAC noted updated timings for her planned reviews and noted the planned publication of reports prior to the 2022 General Election.</p>	
<p>8. Executive Responses</p> <p>The PAC received and noted the Executive Response to the C&AG's Reports on the Government Support to Businesses – Other Schemes, and the Government Support to Businesses – Co-Funded Payroll Scheme. The PAC agreed to present both Executive Responses to the States Assembly.</p>	
<p>9. Public Hearing with the Treasurer of the States</p> <p>The PAC welcomed the Treasurer of the States to a Public Hearing on Microsoft Teams regarding Performance Management and the Government of Jersey's Response to COVID-19. The hearing was webcast live and recorded in order that a transcript could be provided.</p>	

<p>Following the Public Hearing, the PAC agreed to request its Communications Officer to draft a news release and social media content to summarise the key messages heard during the Hearing. The PAC further agreed to consider submitting a series of follow-up questions to the Treasurer of the States regarding the assessment of Target Operating Models in respect of his department.</p>	
<p>10. Next Meetings</p> <p>The PAC noted that its next meetings would take place as follows:</p> <ul style="list-style-type: none"> • The next meeting of the COVID-19 Review Subgroup would be held remotely on Microsoft Teams at 10am on Wednesday 26th January 2022 and would include a private briefing with the Director of Public Health; • The next meeting of the Performance Management Review Subgroup would be held remotely on Microsoft Teams at 15:30pm on Wednesday 2nd February 2022; and • The next formal meeting of the PAC would be at 12pm on Monday 31st January 2022 in the Blampied Room (or Teams) and would include a Public Hearing with the Chief Executive at 3pm in the States Chamber, subject to future updates to the COVID-19 Guidelines. 	

Public Accounts Committee

Record of Meeting

Date: 31st January 2022

Present	<p>Deputy Inna Gardiner (Chair) Connétable Karen Shenton-Stone (Vice-Chair) Connétable John Le Maistre Connétable Andy Jehan Senator Tracey Vallois (Items 1 – 8, 10 only)</p> <p>Dr Helen Miles Mr Adrian Lane Mr Graeme Phipps Mr Paul van Bodegom</p>
In attendance	<p>Theo Stone, Research and Project Officer Kellie Boydens, Principal Committee and Panel Officer Ella Nicholls, Communications Officer Lynn Pamment, Comptroller and Auditor General, C&AG</p> <p>Item 9 only: Paul Martin – Interim Chief Executive Catherine Madden – Chief of Staff John Quinn – Chief Operating Officer Tom Walker – Director General, Strategic Policy, Planning and Performance Tim Daniels – Director, Jersey Property Holdings Andrew Hacquoil – Group Director, Strategic Finance</p>

Agenda matter	Action
<p>1. Minutes</p> <p>The PAC approved its minutes of the 17th January 2022.</p>	
<p>2. COVID-19 Review</p> <p>The PAC received an update from the Vice-Chair regarding the progress of its review of the Government of Jersey's Response to COVID-19 and considered additional stakeholders to contact for Public Hearings, private briefings, and letters. The PAC agreed to receive a further update following the next meeting of its COVID-19 Review Subgroup on Wednesday 2nd February 2022.</p> <p>The PAC noted the requests for repayments from the Co-Funded Payroll Scheme submitted to individuals and businesses and agreed to draft questions to the Director General of Customer and Local Services and Jersey Business to request clarity and receive additional information on this item.</p>	TS
<p>3. Declarations of Interests</p> <p>Dr Helen Miles declared an interest in her husband being a co-finder of the Le Câtillon II Coin Hoard and agreed to remove herself from this section of the Quarterly Public Hearing with the Chief Executive.</p>	

<p>The PAC agreed to request clarification from the Greffier of the States regarding potential conflicts of interests around lay members applying for roles within the Government of Jersey.</p>	
<p>4. C&AG Audit Plan</p> <p>The PAC received an update from the C&AG regarding her Audit Plan.</p>	
<p>5. Bellozanne Sewage Treatment Works</p> <p>The PAC received a confidential updated report from the Director General of Infrastructure, Housing and Environment regarding the Government of Jersey's operation of the Bellozanne Sewage Treatment Works project.</p> <p>The PAC agreed to submit questions to the Director General regarding the use of due diligence for new contractors, the management of risk, and what lessons had been learnt from the project. The PAC further agreed to request clarification on what evidence it received on the Project could be published, and to consider drafting a comments paper to summarise its findings and recommendations.</p>	
<p>6. Estate Management</p> <p>The PAC noted receipt of the comments to the PAC's Comments Paper on the Executive Response to its report on Estate Management and agreed to consider it in full during its meeting on 7th February 2022.</p>	
<p>7. Performance Management</p> <p>The PAC noted receipt of a letter from the Chief Executive regarding Target Operating Models and considered the information provided on the number of senior civil servants employed by the Government of Jersey and the changes in payment grades. The PAC agreed to question the Interim Chief Executive on these matters, particularly on value for money.</p>	
<p>8. Citizens' Panels, Assemblies and Juries</p> <p>The PAC noted receipt of a draft report on its review of Citizens' Panels, Assemblies and Juries in Jersey, and agreed to amend the report based on its considerations. It also agreed to consider and finalise its findings and recommendations later that week.</p> <p>The PAC agreed to submit extracts of the report to stakeholders for factual accuracy checking, with a requested date of response of close of business on Friday 4th February 2022, and to seek clarification from the following:</p> <ul style="list-style-type: none"> - From the Director General of Health and Community Services regarding the accountable officer for the Our Hospital Citizens' Panel and how they discharged their functions; - From the Director General of Strategic Policy, Planning and Performance regarding the timeline for the tendering and contractual agreements with the consortium for the Carbon Neutral Citizens' Assembly, and what engagement the Government of Jersey had had with the Sortition Foundation in 2019 and 2020 prior to the tendering of the contract to establish and facilitate the Citizens' Assembly. 	

9. Quarterly Public Hearing with the Interim Chief Executive

The PAC received and discussed the draft question plan for its Quarterly Public Hearing with the Interim Chief Executive.

The PAC welcomed the Interim Chief Executive to a Public Hearing regarding his time within the Government of Jersey, Performance Management and the Government response to COVID-19. The hearing was webcast live and recorded in order that a transcript could be provided.

Following the Public Hearing, the PAC requested its Communications Officer to draft a news release to summarise the key messages heard during the Hearing and agreed to note his departure from the Government of Jersey and legacy in the role.

10. Next Meetings

The PAC noted that its next meetings would take place as follows:

- The next meeting of the Performance Management Review Subgroup would be held in the Blampied Room at 14:00pm on Wednesday 2nd February 2022;
- The next meeting of the COVID-19 Review Subgroup would be held remotely on Microsoft Teams at 15:30pm on Wednesday 2nd February 2022 and would include a private briefing with the Director of Public Health;
- The next formal meeting of the PAC would be at 12pm on Monday 7th February 2022 in the Blampied Room and would include a Public Hearing with the Director General of Health and Community Services at 2pm in the States Chamber.

Public Accounts Committee

Record of Meeting

Date: 7th February 2022

Present	Deputy Inna Gardiner (Chair) Connétable John Le Maistre Connétable Andy Jehan Senator Tracey Vallois Dr Helen Miles Mr Graeme Phipps Mr Paul van Bodegom
Apologies	Connétable Karen Shenton-Stone (Vice-Chair) Mr Adrian Lane
In attendance	Theo Stone, Research and Project Officer Kellie Boydens, Committee and Panel Officer Ella Nicholls, Communications Officer Lynn Pamment, Comptroller and Auditor General, C&AG

Agenda matter	Action
<p>1. Minutes</p> <p>The PAC approved its minutes of the 31st January 2022.</p>	
<p>2. Work Programme</p> <p>The PAC received an updated work programme until the end of its term in May 2022.</p>	
<p>3. Response to COVID-19</p> <p>The PAC received an update from the Chair regarding the progress of the review and agreed to organise a private briefing with former States Member Paul Le Claire regarding his experiences of hospitalisation with COVID-19. The Committee agreed that this would take place at 9am on Wednesday 16th February 2022. The Committee further agreed to schedule a public hearing with the Director General of Strategic Policy, Planning and Performance at 2pm on Wednesday 23rd February 2022.</p> <p>The PAC noted additional letters were being drafted to be sent to targeted stakeholders in the hair and beauty and the arts, heritage and culture sectors, and to the Group Director for Commercial Services and Director of Statistics and Analytics.</p>	
<p>4. Public Hearing with the Director General of Health and Community Services</p> <p>Due to unforeseen circumstances, the PAC agreed to reschedule the public hearing with the Director General of Health and Community Services to Monday 21st February 2022.</p>	
<p>5. C&AG Audit Plan</p>	

<p>The PAC received an update from the Comptroller and Auditor General regarding her Audit Plan. The PAC noted the response from the Comptroller and Auditor General to the Director General of Health and Community Services' response to the PAC's request for further action and clarification on the Executive Response to the C&AG's Report on Health and Social Care Governance Report. The PAC agreed to include considerations of the response in its Legacy Report.</p>	
<p>6. Estate Management</p> <p>The PAC agreed to schedule a short public hearing with the Treasurer of the States and the Director General of Infrastructure, Housing and Environment on Estate Management and cooperation with Arms' Length Bodies on 7th April 2022 at 1pm.</p>	
<p>7. Performance Management</p> <p>The PAC agreed to request from the Treasurer of the States a list of Memorandums of Understanding issued since 2018 and to ask how these are followed-up on.</p>	
<p>8. Citizens' Panels</p> <p>The PAC received and noted responses from the Director General of Health and Community Services and Director General of Strategic Policy, Planning and Performance, and discussed and approved the draft report and its findings and recommendations.</p>	
<p>9. Next Meetings</p> <p>The PAC noted that its next meetings would take place as follows:</p> <ul style="list-style-type: none"> - A private briefing with Paul Le Claire regarding experiences of COVID-19 hospitalisation at 9am on Wednesday 16th February 2022; - The next meeting of the PAC to take place at 12pm on Monday 21st February 2022 and to tentatively include a public hearing with the Director General of Health and Community Services at 12pm; and - A public hearing with the Director General of Strategic Policy, Planning and Performance at 2pm on Wednesday 23rd February 2022 regarding the response to COVID-19. 	

Public Accounts Committee

Record of Meeting

Date: 21st February 2022

Present	<p>Deputy Inna Gardiner, Chair Connétable John Le Maistre Connétable Andy Jehan</p> <p>Dr Helen Miles Mr Adrian Lane Mr Graeme Phipps Mr Paul van Bodegom</p> <p>Corporate Services Scrutiny Panel (Item 13 only): Deputy Steve Ahier, Vice-Chair</p>
Apologies	<p>Connétable Karen Shenton-Stone, Vice-Chair Senator Tracey Vallois</p>
In attendance	<p>Theo Stone, Research and Project Officer Kellie Boydens, Principal Committee and Panel Officer (Item 1-10 only) Anna Thorne, Committee and Panel Officer Ella Nicholls, Communications Officer Lynn Pamment, Comptroller and Auditor General, C&AG (joined remotely via Microsoft Teams) Stephen Warren, Deputy Comptroller and Auditor General, Deputy C&AG Connie Johnson, Clerk of Councils, St Helena Government (Visiting Clerk)</p> <p>Item 12 only: Peter Le Maistre, President, Jersey Farmers' Union Jane Rueb, Executive Secretary, Jersey Farmers' Union Charlie Gallichan, owner Woodside Farms and Council Member, Jersey Farmers' Union Mike Renouard, Business Unit Director, Jersey Royal Company</p> <p>Item 13 only: Katie Griffiths, Committee and Panel Officer Peter Lamy, Research and Project Officer Richard Bell, Treasurer of the States Kevin Hemmings, Head of Financial Governance</p>

Agenda matter	Action
1. Minutes	
The PAC approved the minutes of its meeting of 7th February 2022.	
2. Commonwealth Parliamentary Association Secondment from St. Helena	

<p>The PAC welcomed Connie Johnson, the Clerk of Councils for the St. Helena Government, who would be shadowing the PAC between the 21st February and 4th March 2022 to promote shared learning practices.</p>	
<p>3. Work Programme</p> <p>The PAC reviewed its updated work programme until the 2022 General Election.</p>	
<p>4. Declarations of Interest</p> <p>The Constable of Grouville declared that members of the Jersey Farmers' Union leased fields from him, and he was directly related to the President of the Jersey Farmers' Union. He confirmed that he would not take an active role in the public hearing.</p>	
<p>5. C&AG Audit Plan</p> <p>The PAC received an update from the Deputy C&AG regarding the C&AG's Audit Plan and provided a presentation on the C&AG's review of Child and Adolescent Mental Health Services. The C&AG confirmed that she would consider evidence on a confidential basis from service users as part of her review but would need to ensure that there was an understanding that her office would not investigate individual cases.</p> <p>The C&AG outlined that she would be publishing a report on the Long-Term Care Fund before the 2022 General Election, with reports on Site Security, COVID-19 Governance and Decision-Making, and the Governance of the States of Jersey Police also expected to be published prior to the election. The C&AG agreed to share her findings and recommendations with officers.</p>	
<p>6. Executive Response to C&AG Report on Tracking Comptroller and Auditor General Recommendations</p> <p>The PAC noted the Executive Response to the C&AG's Report on Tracking Comptroller and Auditor General Recommendations from the Chief of Staff. The PAC agreed to publish the Executive Response with comments outlining recommendations for follow-up work to the C&AG's recommendations.</p> <p>The PAC agreed to further consider the Executive Response when developing the findings and recommendations for its Legacy Report.</p>	
<p>7. Performance Management</p> <p>The PAC noted that its report would be submitted to relevant stakeholders for factual accuracy checking and would be placed under embargo before it is published. Members of the PAC agreed to contribute their respective conclusions to the Chair's Foreword.</p>	
<p>8. COVID-19 Review</p> <p>The PAC received an update from Dr Helen Miles regarding the COVID-19 Review Subgroup's private briefing with Paul Le Claire on Wednesday 16th February 2022 and noted its draft letter to the Director General of Health and Community Services.</p> <p>The PAC agreed to schedule a private briefing between the Director General of Customer and Local Services and Jersey Business regarding the Co-Funded Payroll Scheme.</p>	

<p>The PAC reviewed a draft question plan for its public hearing with the Director General of Strategic Policy, Planning and Performance, and agreed to move the public hearing to the Blampied Room to facilitate a hybrid meeting.</p>	
<p>9. Government of Jersey Memorandums of Understanding with ALOs/SOEs</p> <p>The PAC received in confidence summary documents on the Memorandums of Understanding between the Government of Jersey and Arm's-Length Organisations and States-Owned Entities and agreed to request confirmation regarding the publication of the summary documents received as an Appendix to its report on Performance Management.</p>	
<p>10. Bellozanne Sewage Treatment Works</p> <p>The PAC received an update on the Bellozanne Sewage Treatment Works project from the Director General of Infrastructure, Housing and Environment and requested that officers contact the Director General to seek permission to publish his letter alongside the further comments of the Panel.</p>	
<p>11. Contract to Reduce the Waiting List for Cataracts Surgery</p> <p>The PAC received a letter in confidence from the Director General of Health and Community Services regarding the contract to reduce the waiting list for cataract surgery.</p> <p>The PAC agreed to seek a a private briefing with the Director General of Health and Community Services.</p> <p>The PAC also agreed that, as part of recommendations to the next PAC within its legacy report, it should highlight the need to consider Health Governance and procurement.</p>	
<p>12. Public Hearing with the Jersey Farmers' Union and Jersey Royal Company</p> <p>The PAC welcomed representatives from the Jersey Farmers' Union and Jersey Royal Company to a public hearing regarding the Government of Jersey's response to COVID-19. The hearing was recorded, and a transcript published.</p> <p>Following the public hearing, the PAC requested that its Communications Officer to publish social media summaries of the findings from the hearing.</p>	
<p>13. Amendments to the Public Finances Manual</p> <p>The PAC noted a letter to the Chair from the Minister for Treasury and Resources regarding amendments to the Public Finances Manual.</p> <p>The C&AG confirmed that she had been consulted on amendments to the Public Finances Manual in relation to the work of the Jersey Audit Office. The PAC agreed to request that future letters to the Chair from Government officers be copied to panel officers.</p> <p>The Committee welcomed members of the Corporate Services Scrutiny Panel and officers, the Treasurer of the States and the Head of Financial Governance to a private briefing on the amendments to the Public Finances Manual. The minutes of this meeting are classified as exempt in accordance with the Freedom of Information (Jersey) Law 2011 (as amended).</p>	

14. Next Meetings	
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The PAC noted that its next meetings would take place as follows:

- A public hearing with the Director General of Strategic Policy, Planning and Performance regarding the Response to COVID-19 to be held in the Blampied Room at 2pm on Wednesday 23rd February 2022; and
- A formal meeting of the PAC would take place at 2pm on Thursday 10th March and would include a public hearing with the Director General of Health and Community Services.

Public Accounts Committee

Record of Meeting

Date: 10th March 2022

Present	<p>Deputy Inna Gardiner (Chair) Connétable Karen Shenton-Stone (Vice-Chair) Senator Tracey Vallois Connétable Andy Jehan (Item 3 onwards)</p> <p>Dr Helen Miles Mr Adrian Lane Mr Paul van Bodegom</p> <p>Corporate Services Scrutiny Panel (Item 2 only): Deputy Steve Ahier Senator Steve Pallett (via Microsoft Teams)</p>
Apologies	<p>Connétable John Le Maistre Mr Graeme Phipps</p>
In attendance	<p>Andrew Harris, Principal Committee and Panel Officer Katie Griffiths, Committee and Panel Officer (Item 2 only, joined via Microsoft Teams)</p> <p>Theo Stone, Research and Project Officer Peter Lamy, Research and Project Officer (Item 2 only) Ella Nicholls, Communications Officer Lynn Pamment, Comptroller and Auditor General, C&AG</p> <p>Item 2 only: Ian Burns, Director General for Customer & Local Services Graeme Smith, Chief Executive Officer, Jersey Business Phil Ashley, Head of Cost-Benefit Analysis and Support, Treasury & Exchequer (joined via Microsoft Teams) Dave Auffret, Senior Manager for Pensions and Care, Customer & Local Services</p> <p>Item 3 only: Caroline Landon, Director General for Health and Community Services Dr Anuschka Muller, Director of Improvement and Innovation (joined via Microsoft Teams) Patrick Armstrong, Medical Director Rose Naylor, Chief Nurse Jackie Tardivel, Head of Strategic Planning and Reporting, Health and Community Services (joined via Microsoft Teams) Claire Thompson, Director of Clinical Services (joined via Microsoft Teams) Cheryl Power, Consultant Clinical Psychologist (joined via Microsoft Teams) Dr Ivan Muscat, Consultant Microbiologist Dr Simon Chapman, Consultant in Emergency Medicine</p>
Agenda matter	Action

<p>1. Minutes</p> <p>The PAC approved its minutes of the 21st and 23rd February 2022.</p>	
<p>2. Private Briefing with the Director General for Customer and Local Services and Jersey Business</p> <p>The PAC welcomed the Director General for Customer and Local Services and the Chief Executive of Jersey Business to a private briefing regarding the Co-Funded Payroll Scheme during the COVID-19 Pandemic.</p> <p>This briefing was held in private in accordance with the Freedom of Information (Jersey) Law 2011 (as amended) under Qualified Exemption Article 35.</p>	
<p>3. Public Hearing with the Director General for Health and Community Services</p> <p>The PAC welcomed the Director General for Health and Community Services to a Public Hearing on the Government of Jersey's Response to COVID-19. The hearing was webcast live and recorded in order that a transcript could be provided.</p> <p>Following the Public Hearing, the PAC agreed to request its Communications Officer to draft social media content to summarise the key messages heard during the Hearing.</p>	
<p>4. Response to COVID-19</p> <p>The PAC noted receipt of its draft evidence grid for its review of the response to COVID-19. The PAC agreed to request Officers to begin drafting its final report, and further agreed to meet at the beginning of April to finalise the report.</p> <p>The PAC agreed to request additional information from the Director General for Health and Community Services on PPE costs, patient satisfaction numbers in relation to COVID-19 and disposal of nightingale hospital equipment.</p>	
<p>5. C&AG Audit Plan</p> <p>The PAC received an update from the C&AG regarding her Audit Plan 2022-2025. The PAC noted the C&AG's publication of her report on Long Term Health Care on 28th February 2022.</p>	
<p>6. Next Meetings</p> <p>The PAC noted that its next meeting would be at 12pm on Monday 28th March 2022 in the Blampied Room and would include a quarterly public hearing with the Chief Executive at 2pm.</p>	

Public Accounts Committee

Record of Meeting

Date: 28th March 2022

Present	<p>Deputy Inna Gardiner (Chair) Connétable Karen Shenton-Stone (Vice-Chair) Connétable Andy Jehan</p> <p>Dr Helen Miles Connétable John Le Maistre Mr Paul van Bodegom</p> <p>Corporate Services Scrutiny Panel (Item 2 only): Deputy Steve Ahier Senator Steve Pallett (via Microsoft Teams)</p>
Apologies	<p>Mr Graeme Phipps Mr Adrian Lane</p>
In attendance	<p>Anna Thorne Theo Stone, Research and Project Officer Ella Nicholls, Communications Officer Lynn Pamment, Comptroller and Auditor General, C&AG</p> <p>Item 2 only: Suzanne Wylie, Chief Executive Officer Richard Bell, Treasurer of the States Tom Walker, Director General, Strategic Policy Planning and Performance Ralph Buccholz, Head of Property Strategy, Infrastructure, Housing and Environment</p>

Agenda matter	Action
<p>1. Public Hearing with the Chief Executive Officer</p> <p>The PAC welcomed the Chief Executive Officer to the quarterly Public Hearing. There were technical difficulties with the recording and it was reconvened via Microsoft Teams.</p> <p>Following the Public Hearing, the PAC agreed to request its Communications Officer to draft social media content to summarise the key messages heard during the Hearing.</p>	
<p>2. Minutes</p> <p>The PAC approved its minutes of the meeting of 10th March 2022.</p>	
<p>3. Comptroller and Auditor General – Audit Plan</p> <p>The PAC received an update from the C&AG regarding her Audit Plan 2022-2025.</p>	
<p>4. Comptroller and Auditor General – States of Jersey Annual Report and Accounts</p>	

The C&AG provided a verbal update on the States Annual Report and Accounts.	
<p>5. Bellozanne Sewage Treatment Works</p> <p>The PAC noted a draft letter to the Director General of Infrastructure, Housing and Environment responding to his updates on the project and requested that officers seek additional information prior to publication.</p>	
<p>6. Response to COVID-19</p> <p>The PAC discussed the timeline for the report's publication and have asked officers to schedule the required meetings to review and approve the report.</p>	
<p>7. C&AG Audit Plan</p> <p>The PAC received an update from the C&AG regarding her Audit Plan 2022-2025. The PAC noted the C&AG's publication of her report on Long Term Health Care on 28th February 2022.</p>	
<p>8. Resignation</p> <p>Lay member Dr Helen Miles announced her intention to resign from the PAC and informed members that she would present her formal resignation shortly in line with Standing Orders.</p>	
<p>9. Next Meetings</p> <p>The PAC noted that its next meeting would be at 11am on Thursday 7th April 2022 in the Blampied Room and would include a private briefing on the States Annual Report and Accounts 2021 from independent auditors Mazars and a public hearing with the Treasurer of the States and the Director General of Infrastructure, Housing and Environment at 1 pm.</p>	

Public Accounts Committee

Record of Meeting

Meeting held on Microsoft Teams

Date: 6th April 2022

Present	Deputy Inna Gardiner (Chair) Connétable Karen Shenton-Stone (Vice-Chair) Connétable John Le Maistre Connétable Andy Jehan Senator Tracey Vallois Mr Adrian Lane Mr Paul van Bodegom Corporate Services Scrutiny Panel: Deputy Steve Ahier
Apologies	Mr Graeme Phipps
In attendance	Anna Thorne, Committee & Panel Officer Caro Tomlinson, Committee & Panel Officer Katie Griffiths Committee & Panel Officer Peter Lamy, Research & Project Officer Theodore Stone, Research & Project Officer Lynn Pamment, Comptroller and Auditor General Deputy Susie Pinel, Minister for Treasury and Resources Deputy Lindsay Ash, Assistant Minister for Treasury and Resources Richard Bell, Treasurer of the States Abbie Moore, Assistant Private Secretary Alison Weardon, Internal Communications Officer Andrew Hacquoil, Group Director – Strategic Finance Peter Styles, Head of Group Reporting Steve Skelton, Director of Strategy & Innovation

Agenda matter	Action
1. Private Briefing with the Minister for Treasury and Resources and the Treasurer of the States on the 2021 Annual Report and Accounts The PAC and Corporate Services Scrutiny Panel welcomed the Minister for Treasury and Resources, Assistant Minister for Treasury and Resources, the Treasurer of the States, and officers from the Government of Jersey to a private briefing on the 2021 States Annual Report and Accounts. The minutes of this meeting are classified as exempt in accordance with the Freedom of Information (Jersey) Law 2011 (as amended) under Qualified Exemption Article 35.	

Public Accounts Committee

Record of Meeting

Date: 7th April 2022

Present	Deputy Inna Gardiner (Chair) Connétable Karen Shenton-Stone (Vice-Chair) Connétable John Le Maistre Connétable Andy Jehan (Item 1 only) Senator Tracey Vallois Mr Adrian Lane Mr Paul van Bodegom
Apologies	Mr Graeme Phipps
In attendance	Anna Thorne, Committee and Panel Officer (Items 2 – 5 only) Caro Tomlinson, Committee and Panel Officer (joined via Microsoft Teams) Theo Stone, Research and Project Officer Ella Nicholls, Communications Officer (Item 9 onwards) Lynn Pamment, Comptroller and Auditor General, C&AG (Items 1 - 9 only, joined via Microsoft Teams) Stephen Warren, Deputy Comptroller and Auditor General, Deputy C&AG (Item 9 onwards, joined via Microsoft Teams) Item 1 only (joined via Microsoft Teams): Gavin Barker, Director, Mazars Mark Kirkham, Partner, Mazars James Collins, Assistant Manager, Mazars Item 9 only: Richard Bell, Treasurer of the States Andrew Scate, Director General for Infrastructure, Housing and Environment Peter Styles, Head of Group Reporting, Treasury and Exchequer

Agenda matter	Action
<p>1. Private Briefing with Mazars on the 2021 States Annual Report and Accounts</p> <p>The PAC welcomed representatives from Mazars, the auditing firm assigned as the States of Jersey's independent external auditors, to a private briefing on the 2021 States Annual Report and Accounts.</p> <p>This briefing was held in private in accordance with the Freedom of Information (Jersey) Law 2011 (as amended) under Qualified Exemption Article 35.</p>	
<p>2. Minutes</p> <p>The PAC approved the draft minutes of its meeting of the 28th March 2022.</p>	
<p>3. PAC Membership</p>	

<p>The PAC noted that Dr. Helen Miles had resigned from the PAC on 29th March 2022.</p>	
<p>4. C&AG Audit Plan</p> <p>The PAC received an update from the C&AG on her audit plan for 2022 and noted that she would work with officers to develop the PAC's Legacy Report and make comments on the recommended work programme for the next PAC that would be formed following the 2022 General Election.</p>	
<p>5. PAC Legacy Report</p> <p>The PAC received and reviewed the Heads of Report for its Legacy Report and noted comments provided by the C&AG. The PAC noted that the C&AG was conducting reviews on the following areas, and agreed to recommend work on these areas to the next PAC following the publication of these reports:</p> <ul style="list-style-type: none"> - Child & Adolescent Mental Health Services - Risk Management - Capital & Major Projects - Jersey's Economic, Social & Health Recovery from COVID-19 <p>The C&AG suggested that any follow up to the latter of the reports detailed above could include a review of the governance framework established by Government to reflect the post-pandemic rise in interest rates and inflation.</p> <p>The PAC further agreed to recommend consideration of the performance and management of Arm's-Length Organisations and the Carbon Neutral Roadmap, subject to the latter's approval by the States Assembly before the 2022 General Election.</p>	<p>CT</p>
<p>6. Contracts for Cataract Surgery</p> <p>The PAC noted that officers were continuing to arrange a date for the private briefing with the Department for Health and Community Services on contracts awarded for cataract surgery.</p>	<p>AT</p>
<p>7. Executive Response to PAC Report on Citizens' Panels, Assemblies and Juries</p> <p>The PAC received and reviewed the Executive Response to the PAC's report on the Government of Jersey's Use and Operation of Citizens' Panels, Assemblies and Juries in Jersey (P.A.C.1/2022) from the Chief Executive and Director General for Strategic Policy, Planning and Performance. The PAC agreed to draft and publish a comments paper outlining its response to the Executive Response.</p>	<p>TS</p>
<p>8. Compromise and Non-Disclosure Agreements (P.76/2022)</p> <p>The PAC received and approved a draft comments paper in response to the proposition on Compromise and Non-Disclosure Agreements as lodged by Deputy Higgins (P.76/2022).</p>	
<p>9. Public Hearing with the Treasurer of the States and the Director General for Infrastructure, Housing and Environment</p> <p>The PAC welcomed the Treasurer of the States and the Director General for Infrastructure, Housing and Environment to a public hearing on the implementation of recommendations made within its report on Estate Management; Arm's Length Organisations, and the 2021 Annual Report and Accounts. The hearing was recorded, and a transcript published.</p>	

<p>Following the public hearing, the PAC agreed to publish its key findings on social media as drafted by its Communications Officer and to draft a letter to the Treasurer of the States with follow-up questions.</p>	TS
<p>10. Response to COVID-19</p> <p>The PAC received a final draft of its report on the Government of Jersey's Response to COVID-19, as reviewed for factual accuracy by government officers and approved it for publication alongside a press release drafted by its Communications Officer.</p>	EN
<p>11. Letter Regarding Bellozanne</p> <p>The PAC agreed to submit and publish its draft letter to the Director General for Infrastructure, Housing and Environment towards the end of the week of 11th April 2022.</p>	AT
<p>12. Next Meeting</p> <p>The PAC noted that its next meeting would be at 12pm on Tuesday 3rd May 2022 in the Blampied Room.</p>	

Public Accounts Committee

Record of Meeting

Date: 28th April 2022

Present	Deputy Inna Gardiner (Chair) Senator Tracey Vallois Mr Adrian Lane (joined via Microsoft Teams) Mr Graeme Phipps Mr Paul van Bodegom
Apologies	Connétable Karen Shenton-Stone (Vice-Chair) Connétable John Le Maistre Connétable Andy Jehan
In attendance	Anna Thorne, Committee and Panel Officer Theo Stone, Research and Project Officer Lynn Pamment, Comptroller and Auditor General, C&AG (joined via Microsoft Teams) Caroline Landon, Director General for Health and Community Services Patrick Armstrong, Medical Director, Health and Community Services Claire Thompson, Deputy Chief Nurse, Health and Community Services Jemma Hammond, Planning and Healthcare, Health and Community Services Sylvia Roberts, Director of the Civil Division, Law Officers' Department Darren Woodside, Senior Legal Advisor, Law Officers' Department

Agenda matter	Action
<p>1. Private Briefing with the Director General for Health and Community Services regarding Cataracts Surgery</p> <p>The PAC welcomed the Director General for Health and Community Services and officers from the Department for Health and Community Services and Law Officers' Department on the use of an external supplier for Cataracts Surgery in Jersey.</p> <p>This briefing was held in private in accordance with the Freedom of Information (Jersey) Law 2011 (as amended) under Qualified Exemption Article 35.</p>	

Public Accounts Committee

Record of Meeting

Date: 3rd May 2022

Present	Deputy Inna Gardiner (Chair) Senator Tracey Vallois Connétable John Le Maistre Mr Adrian Lane Mr Graeme Phipps Mr Paul van Bodegom
Apologies	Connétable Karen Shenton-Stone (Vice-Chair) Connétable Andy Jehan
In attendance	Kellie Boydens, Principal Committee and Panel Officer Theo Stone, Research and Project Officer Rosalyn Sharp, Research and Project Officer Ella Nichols, Communications Officer Lynn Pamment, Comptroller and Auditor General, C&AG

Agenda matter	Action
<p>1. Minutes</p> <p>The PAC approved the public and private minutes of its meetings of the 6th, 7th, and 28th April 2022.</p>	
<p>3. Work Programme</p> <p>The PAC noted its updated work programme for the remainder of its term.</p>	
<p>4. C&AG Audit Plan</p> <p>The PAC received a presentation from the C&AG in relation to her updated Audit Plan for 2022, her Annual Report for 2021, and her Follow-Up Report on the Governance of the States of Jersey Police.</p> <p>The PAC considered the lack of annual reporting from the States of Jersey Police since 2018 and noted that the C&AG's Report and its Executive Response would be recommended for consideration by the succeeding PAC.</p>	
<p>5. Legacy Report</p> <p>The PAC reviewed and approved its draft Legacy Report for publication on Thursday 5th May 2022 and requested its Communications Officer to prepare a press notice.</p> <p>The PAC noted that Lay Members should receive induction training to familiarise them with its work programme, prior reports of interest and support areas such as IT and access to relevant information. The PAC further agreed that its successor should meet with each Director General to discuss the Government of Jersey's Recommendations Tracker.</p>	
<p>6. Performance Management</p>	

<p>The PAC noted receipt of the Executive Response to its report and agreed to incorporate its observations and comments on the Response into its Legacy Report.</p>	
<p>7. 2021 States of Jersey Annual Report and Accounts</p> <p>The PAC approved its draft comments paper on the 2021 States of Jersey Annual Report and Accounts and agreed to include an additional recommendation on the reporting of the correlation between the spending of public funds and their respective outcomes.</p>	
<p>8. Citizens' Panels</p> <p>The PAC approved its draft comments paper on the Executive Response to its report on the Use and Operation of Citizens' Panels, Assemblies and Juries in Jersey.</p> <p>The PAC requested its Communications Officer to draft a press notice regarding its publication. The PAC further agreed to recommend that its successor consider whether the responses to future recommendations were succinct and clearly outlined if they were accepted by the Government of Jersey and how they would be responded to.</p>	
<p>9. 2022 General Election</p> <p>The PAC noted that it would be disbanded on 11th May 2022 in the lead-up to the Island's General Election on 22nd June 2022. Following this, a new PAC Chair would be elected by the States Assembly and tasked with forming the next PAC.</p>	